

# STUDENT ABSENCE REPORTING

When calling to report your child's absence, please call: 856-629-0431 and press 5.

This phone number is available 24 hours.

Listen to the message and at the tone, please give the following information:

- Your Name
- Your Child's Name
- Your Child's Homeroom Teacher
- The Reason for Your Child's Absence
- The Number of Days That You Expect Your Child to be Absent

Thank you for your cooperation. Should you have any questions, please call our school office at 856-629-0431.